

**FORM 3**  
**[See Rule 54(12)]**

**Details of Family**

Name of the Govt. Servant :

Designation :

Date of Birth :

Date of Appointment :

Details of the member of my family\* :  
as on

Sl No	Name of the member of family	Date of birth	Relationship with the officer	Initials of the Head of office	Remarks

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of Office any addition or alteration.

Place :

Date : Signature of Govt. Servant

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\*Family for this purpose means family as defined in Clause (b) of sub-rule (14) of Rule 54 of the CCS (pension) Rules ,1972

Rule 54(14)(b):-“family” in relation to a Govt. servant means-

- i. wife in the case of a male Govt. servant or husband in the case of a female Govt. servant
- ii. a judicially separated wife or husband, such separation not being granted on the ground of adultery and the person surviving was not held guilty of committing adultery,
- iii. son who has not attained the age of twenty five years and unmarried daughter who has not attained the age of twenty five years, including such son and daughter adopted legally.