

**Government of India
Central Public Procurement Portal
e-Publishing System**

CREATION OF NEW USER ACCOUNT FOR E-PUBLISHING

1.	Title*	<input type="text"/>
2.	First Name*	<input type="text"/>
3.	Last Name*	<input type="text"/>
4.	DOB (Date of Birth)*	<input type="text"/>
Enter Designation Based e-mail address for login id. eg: socomp@mea.gov.in		
5.	Login ID*	<input type="text"/> @mea.gov.in
6.	Designation*	<input type="text"/>
7.	Division/Mission/Post	<input type="text"/>
8.	Contact Address*	<input type="text"/>
9.	Correspondence E-mail*	<input type="text"/> @mea.gov.in
(Correspondence e-mail ID can be same as Login ID. However it is suggested that different designation based email id may be provided. CPP Portal will send all the mail correspondence to the correspondence e-mail ID)		
Phone Details eg: +91 044 22272449		
10.	Phone *	<input type="text"/> <input type="text"/> <input type="text"/>
Fax Details eg: +91 044 22272449		
11.	Fax*	<input type="text"/> <input type="text"/> <input type="text"/>
12.	Mobile*	<input type="text"/>

User Roles

Please Select Role(s) for the user

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Proc. Officer Admin (Tender Creator)

(Signature with Seal)

Countersigned by HoD/HoM/HoP

NOTE: The filled in application form shall be submitted to Under Secretary, EG&IT Division, Room No. 1071, 'A' Wing, JNB. Tel. No. 011-4901 5215 (E-mail ID: usegit@mea.gov.in).