

FORM 1 D

Form for giving intimation or seeking previous sanction under rule 18(3) of the CCS (Conduct) Rules. 1964 for transaction in respect of MOVABLE PROPERTY.

1. Name of the Government Servant (in full) :
2. Date of Birth :
3. Designation :
4. Dated of Joining Government service :
5. Date of Joining the Mission/ Headquarters (as applicable) :
6. Total emoluments: : Pay in the pay scale or Rs.
Per month

Allowance Rs.

Total Rs.
7. Purpose of application-sanction for transaction/intimation of transactions. :
8. Whether property is being acquired or disposed of. :
9.
 - a) Probable date of acquisition or disposal or property. :
 - b) If the property is already acquired/disposed of –Actual date of transaction :
10.
 - a) Description or the property (e.g. car/scooter/motor cycle/ Refrigerator/Radio/ Rediogram/ Jewellery /Loans/Insurance policies etc. :
 - b) Make. Model (and also registration No. in case of vehicles). Where necessary.
11. Mode of acquisition/dispose (purchase/sale gift. Mortgage. Lease or otherwise. :
12. Sale/purchase price of the property (market value in the case of gifts) :
13.
 - a) In case of acquisition. Source or sources from which financed /proposed to be financed :
 - b) Other sources giving details. :
14. In case of disposal of property. was requisite sanction/intimation obtained/given or its acquisition (A copy of the sanction/ acknowledgement should be attached). :

15. a) Name and address of the party :
with them transaction is
proposed to be make/has been
made.
- b) Is the party, related to the :
applicant? If so. State the
relationship.
- c) Did the applicant have any :
dealings with the party in this
official capacity at any time, or is
the applicant likely to have any
dealings with him in the near
future?
- d) Nature of official dealings :
- e) How was the transaction :
arranged?(whether through any
statutory body or a private
agency: through advertisements
or through friends and relative
Full particulars to be given)
16. In the case of acquisition by gifts. :
Whether sanction is also required under
Rule 13 of the CCS (Conduct) Rules.
1964.
17. Any Other relevant fact which the :
applicant may like to mention.

DECLARATION

I _____ hereby declare that the particulars given above are true. I request that I may be given permission to acquire/dispose of property as described above from/to the party whose name is mentioned in item. 15 above.

OR

I _____ hereby intimate the acquisition/disposal of property by me as detailed above. I declare that the particular given are true.

Station :

Signature

Date :

Designation

Note.

1. Portion not applicable should be struck off.
2. Entries should be typed or written legibly
3. Statements made in the application should be complete and specific and not vague.
4. Where previous sanction is asked for, the application should be submitted at least 30 days before the proposed date of transaction.