

**MINISTRY OF EXTERNAL AFFAIRS  
(PC SECITON)**

Application for grant of Advance/F.E in case of transfer to Missions abroad.

1. Name of the officer in full :  
(in block letters)
  2. Designation : Assistant. Rs.
  3. Mission to which transferred : E//HCI/CGI/PMI\_\_\_\_\_
  4. No.& date of order regarding terms of transfer : Q/PC/661 dt.
  5. i) Permanent or Temporary Govt. Servant :  
ii) If permanent in IFS (B), the grade in which permanent :
  6. Single or married. In case of married officers, whether accompanied by family :
  7. Amount required
    - a) Outfit Allowance : Rs. 4500\-
    - b) Composite Transfer Grant : Rs.
    - c) Advance pay (one/two months recoverable in 3/6 months) : Rs.
    - d) Advance of TA (Pls. give details separately) : Rs. (adjustable in TA claim)
    - e) CCG Grant : Rs.1700\-
- Remarks if any

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**Declaration**

- 1) I hereby certify that I have not drawn any TA advance on any previous occasion.
- 2) I drew a sum of Rs.\_\_\_\_\_as TA advance on the occasion of my transfer/posting from E//HCI/CGI/PMI\_\_\_\_\_in the year\_\_\_\_\_ and the same been duly adjusted. To be verified from TA cell.
- 3) I certify that the give information is correct and to the best of my knowledge.

**Signature of Applicant  
Section**