

APPLICATION FOR ALLOTMENT OF MEA ACCOMMODATION

1. Name & Date of Birth :
2. Designation :
3. Date of joining the Ministry
(Copy of joining order to be attached) :
4. Present Basic Pay and Grade Pay
(Copy of LPC to be attached) :
5. Date from which the officer has
Continuously been serving in the
Govt. of India :
6. Is the officer under permanent
Administrative control of the
Ministry of External Affairs :
7. **Is the officer or his/her spouse already
occupying any other government
accommodation. If yes, please give
details thereof** :
8. In case of non-availability of
entitled accommodation, will the
officer accept accommodation
one below his/her entitlement : Yes/No
9. Preference of location (i)
of accommodation : (ii)
(iii)

Note:-

- (i) Officers of the rank of Directors and above only will be entitled for allotment in 'B' Block, MEA Residential Complex, Chanakyapuri.
- (ii) MEA Hostel, KG Marg complex is to be vacated by December 2018 for demolition and re-development. Officers may, therefore, like to give option for MEA Residential Complex, Dwarka.
- (iii) While effort will be made to allot accommodation keeping in view the preferences of the applicants, the competent authority reserves its right to allot any suitable accommodation as per the applicants' entitlement and availability of accommodation.

Declaration of applicant:-

- (i) Certified that the above information is correct.
- (ii) I am aware of the penalties, which can be imposed in the event of furnishing of false information, subletting/misuse of the premises under GOI Allotment Rules.

Date :

AO (Housing)

Signature: _____
Designation: _____
Division: _____
Contact No.: _____
Email id: _____

Note : Duly filled in application should be accompanied with copies of joining order & LPC