

APPENDIX III

No. _____

GOVERNMENT OF INDIA

(BHARAT SARKAR)

EMBASSY/HC/CG/PM OF INDIA

_____ Dated the

ORDER

Subject: Grand of Mid-term home leave fares to Shri/Smt./Kum.....in.....

With reference to Shri/Smt./Kum._____ application for mid-term home leave, sanction of the President is hereby granted to Shri/Smt/Kum_____ and the entitled members of his/her family availing himself/herself/themselves of home leave fares from_____ to India and back by the approved route and entitled class in terms of provisions contained in the revised Annexure XVII to Indian Foreign Service (PLCA) Rules, 1961, circulated vide JS(Estt)'s letter No.Q/GA/791/3/81-Part III/EAI/84/1/14), dated 26.3.1984 as amended from time to time. Home Leave for_____ days is also approved which will be regularized on receipt of charge relinquishment/assumption reports.

2. Shri/Smt./Kum_____ Joined the Mission at_____ on _____ and has completed one year's stay here on_____. With this, home leave fares during the tenure of his/her posting in the Mission/Post stand exhausted. Necessary entries to this effect will be made in the Service book of the Officer.

3. The expenditure involved is debitable to the sanctioned budget grand of this Mission under the appropriate head of account.

4. This issues in exercise of the powers delegated to this Mission/Post.

(Head of Chancery)

Copy to:-

1. Director of Audit, Central Revenue, New Delhi/Director of Audit, Washington/London.
2. The Controller of Accounts, MEA, New Delhi.
3. The Personnel Section Concerned (5 copies): NGO: VIGILANCE SECTION : FIN.I: FINIII: BUDGET:.....DIVISION.
4. Shri/Smt./Kum._____
5. spare Copies –10

(Head of Chancery)