

- Name of the Mission/Post : _____
- Name of the Head of Mission/Post : _____
- Whether HOM/HOP is a member of any other Club at Government exchequer : _____
- Name of the Club : _____
- Whether it is purely a health club : _____
- Reason to select the club from functional/Representational point of view : _____

g) Membership Fees		In Local Currency	In Indian Rupees
(i)	Entry Fee	:	
(ii)	Security Deposit (Refundable)	:	
(iii)	Membership Fee (for single Member)	:	
	(With Spouse)	:	
	(With Family)	:	
(iv)	Periodicity of payment of membership fee (annual, quarterly, monthly etc)	:	
(v)	Whether fee is for the fixed period (viz calendar year) or is effective from the date of payment	:	
(vi)	whether payment can be made on pro-rata basis	:	
(vii)	Any other charges	:	
(h)	Facilities available (i) As part of membership fee (ii) For which payment is required to be made as per use	:	
(i)	Any other terms and conditions	:	
(j)	Total Grant sought [@90% of total charges(excluding refundable taxes/VAT/other components)]	:	
(k)	Whether Club membership is transferrable to succeeding HOM/HOP (Conitions, if any)	:	
(l)	Details of Last club membership sanctioned by Ministry to Mission/Post (Name of Club Amount approved, Whether the membership was for current HOM/HOP)	:	
(m)	Additional Remarks, if any	:	

Note: (i) **Please attach Club brochures with the proposal.** If Club does not have brochure, or the brochure does not contain the requisite information, a written communication from the Club may be obtained. **An English translation may be sent in case the brochures/letter is not in English,** (ii) Full details of various charges, whether they are essential for acquiring the membership of incidental on use of certain facilities, full form of abbreviations etc may be provided and (iii) For renewals, needful explanations may be given if a change in charges are involved.