<u> APPENDIX – [</u> [RULE 3 (1)]

Return of Assets and Liabilities on First Appointment or as on the 1st August, 2014/31st March, 20.......*

(Under Sec 44 of the Lokpal and Lokayuktas Act, 2013.)

	me of the Public servant in full k letters)	***************************************
2.(a)	Present public position held (Designation, name and address of organization)	
(b)	Service to which belongs (if applicable)	***************************************
<u>Decla</u>	ration:	
my		namely, Forms I to IV are complete, true and correct to the best of aformation due to be furnished by me under the provisions of section 3.
Date.	>>>+++++++++++++++++++++++++++++++++++	Signature
• In ca	ase of first appointments please indic	ate date of appointment.

Note 1. This return shall contain particulars of all assets and liabilities of the public servant either in his/her own name or in the name of any other person. The return should include details in respect of assets/liabilities of spouse and dependent children as provided in Section 44(2) of the Lokpal and Lokayuktas Act, 2013. (Section 44(2); A public servant shall, within a period of thirty days from the date on which he makes and subscribes an oath or affirmation to enter upon his office, furnish to the competent authority the information relating to---

- (a) The assets of which he, his spouse and his dependent children are, jointly or severally, owners or beneficiaries;
- (b) His liabilities and that of his spouse and his dependent children.)

Note 2: If a public servant is a member of Hindu Undivided Family with co-parcenary rights in the properties of the family either as a 'Karta' or as a member, he should indicate in the return in Form No. III the value of his share in such property and where it is not possible to indicate the exact value of such share, its approximate value. Suitable explanatory notes may be added wherever necessary.

Note 3: "dependent children" means sons and daughters who have no separate means of earning and are wholly dependent on the public servant for their livelihood. (Explanations below Section 44(3) of Lokpal and Lokayuktas Act, 2013

FORM No. I Details of Public Servant, his/her spouse and dependent children

Sr. No.		Name	Public Position held, if any	Whether return being filed by him/her,
1	Self	_		
2	Spouse			
3	Dependent-1			
4	Dependent-2			
5*	Dependent-3			1

* Add more rows, if necessary	
Date	Signature
	Name & Desginationof Govt. Servant
	Date of Birth

FORM No. II

Statement of movable property on first appointment or as on 1.8.2014/31st March, 20......

(Use separate sheets for self, spouse and each dependent child)

Name of public servant/spouse/dependent child:	

S.No.	Description	Remarks, if any
(i)*	Cash in bank balance:	
(ii)**	Insurance (Premia paid):	4
	Fixed//Recurring Deposit (s):	
	Shares/Bonds:	
ļ	Mutual Fund(s):	
·	Pension Scheme/Provident Fund	
L	Other investments, if any	
(iii)	Personal loans/advances given to any person or entity including Firm, Company, Trust, etc.	· · · · · · · · · · · · · · · · · · ·
	and other receivables from debtors and the amount (exceeding two months basic pay or	
	Rupees One lakh as the case may be)	
(iv)	Motor Vehicles	
	(Details of Make, registration number/year of purchase and the amount paid)	
(v)	Jewellery	· · · · · · · · · · · · · · · · · · ·
	[Give details of approximate weight (plus or minus 10 gms in respect of gold and precious	
	stones, plus or minus 100 gms in respect of silver)]	
	Gold:	
	Silver:	
Ì	Precious metals and precious stones:	
	Composite items	
	(indicate approximate value)***	
(vi)	Any other assets [Give details of movable assets not convered in (i) to (v) above	
	(a) Furniture	
	(b) Fixtures	
	(c) Antiques	
	(d) Paintings	
	(e) Electronic equipments	
	(f) Others	
	[Indicate the details of an asset, only if the total current value of any particular asset in any particular category (e.g. furniture, fixtures, electronic equipments, etc.) exceeding two	
	months basic pay or Rs. 1.00 lakhs, as the case may be]	

Date	Signature
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^{*} Details of deposits in the foreign Bank(s) to be given seperately.

^{**} Investments above Rs. 2 lakhs to be reported individually. Investments below Rs. 2 lakhs may be reported together.

^{***} Value indicated in the first return need not be revised in subsequent returns as long as no new composite item had been acquired or no existing items had been disposed of, during the relevant year.

FORM NO. III

State of immovable property on first appointment or as on the 1st August, 2014/ 31st March 20......

(e.g. Lands, House, Shops, Other Buildings, etc.)

Romakre		12								
1000	the cut the	11				-				
	the property (if exact value not known, approx value may be indicated)	10								
	How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address and connection of the Government servant, if any, with the person/persons concerned) (Please see Note 1 below) and cost of acquisition.	5								
ependent ch	Date of acquisition			Í -						
ic Servant, his/her spouse and dependent children!	Extent of if not in name of interest public servant, state in whose name held and his/her relationship, if any to the public servant									
c Servant,	interest	u								
[Held by Public	Nature of land in case of landed property		n			 - -				 -
	Area of land (in case of land and buildings)	,	*							
	Precise location (Name of District, Division, Taluk and Village in which the property is situated and also its districtive number, etc.		3						-	
	Description of property (Land/ House/ Flat/ Shop/ Industrial etc.)		2				1		 	
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Note (1) For purpose of Column 9, the 'lease'would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Government servant, such a lease should be shown in this Column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.

Name & Designation.....

Date of Birth.....

Signature

Oate

FORM No. IV

Statement of Debts and Other Liabilities on first appointment or as on 1.8.2014/31st March, 20.....

arks		5					
Nature of debt/liability and Remarks		4				Signature	Name & Designation of Govt servant
Name and address of Creditor		20					
Debtor (Self/Spouse or dependent Name and address of Creditor children)		7					
S. S.	-	1				Date	

Note 1: Individual items of loans not exceeding two months basic pay (where applicable) and Rs. 1.00 lakh in other cases need not be included.

Note 2: The statement should include various loans and advances (exceeding the value in Note 1) taken from banks, companies, financial institutions, Central/State Government and from individuals.